

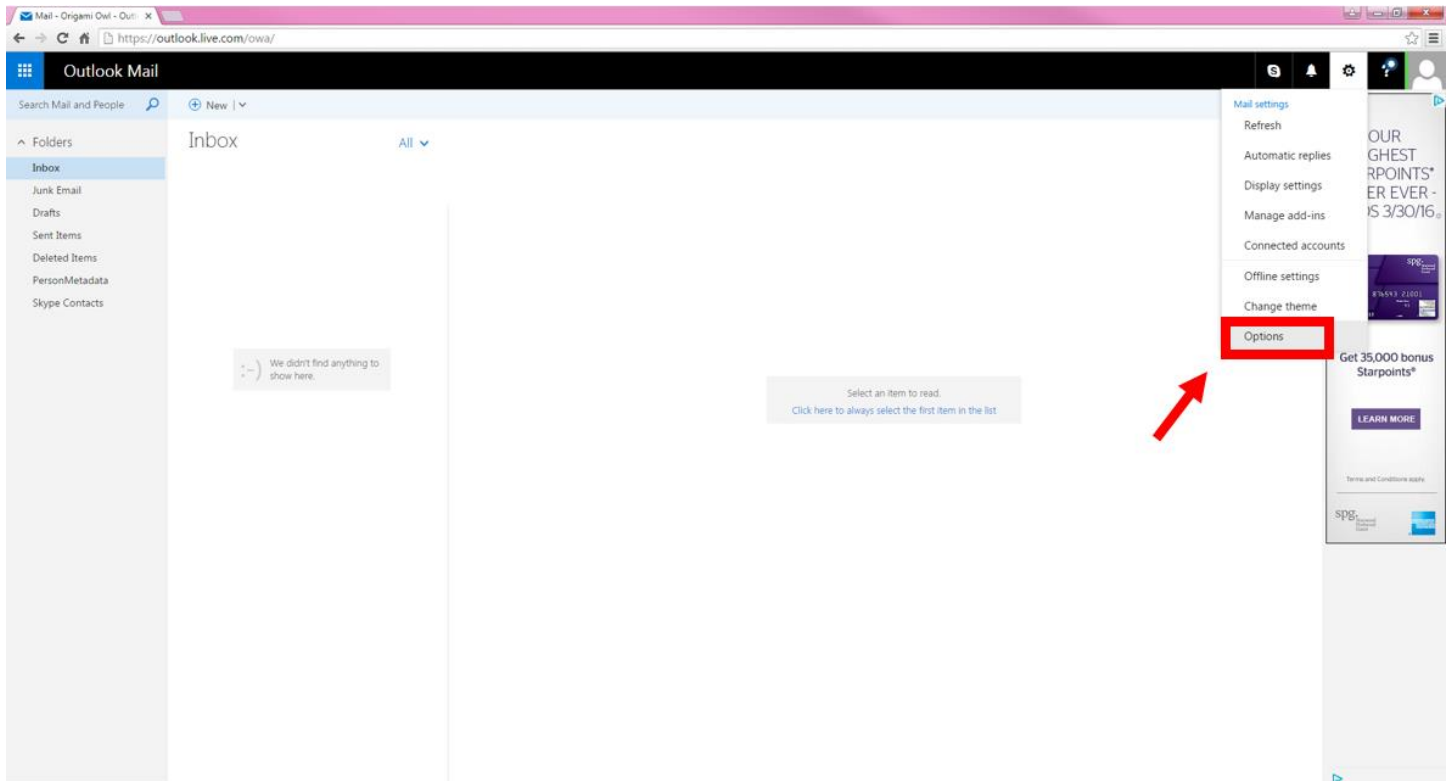
Whitelist

Hotmail

These steps outline how to add Origami Owl to your email account's Whitelist.

Step 1: Log in to your **Hotmail** (what is now owned by Outlook) account.

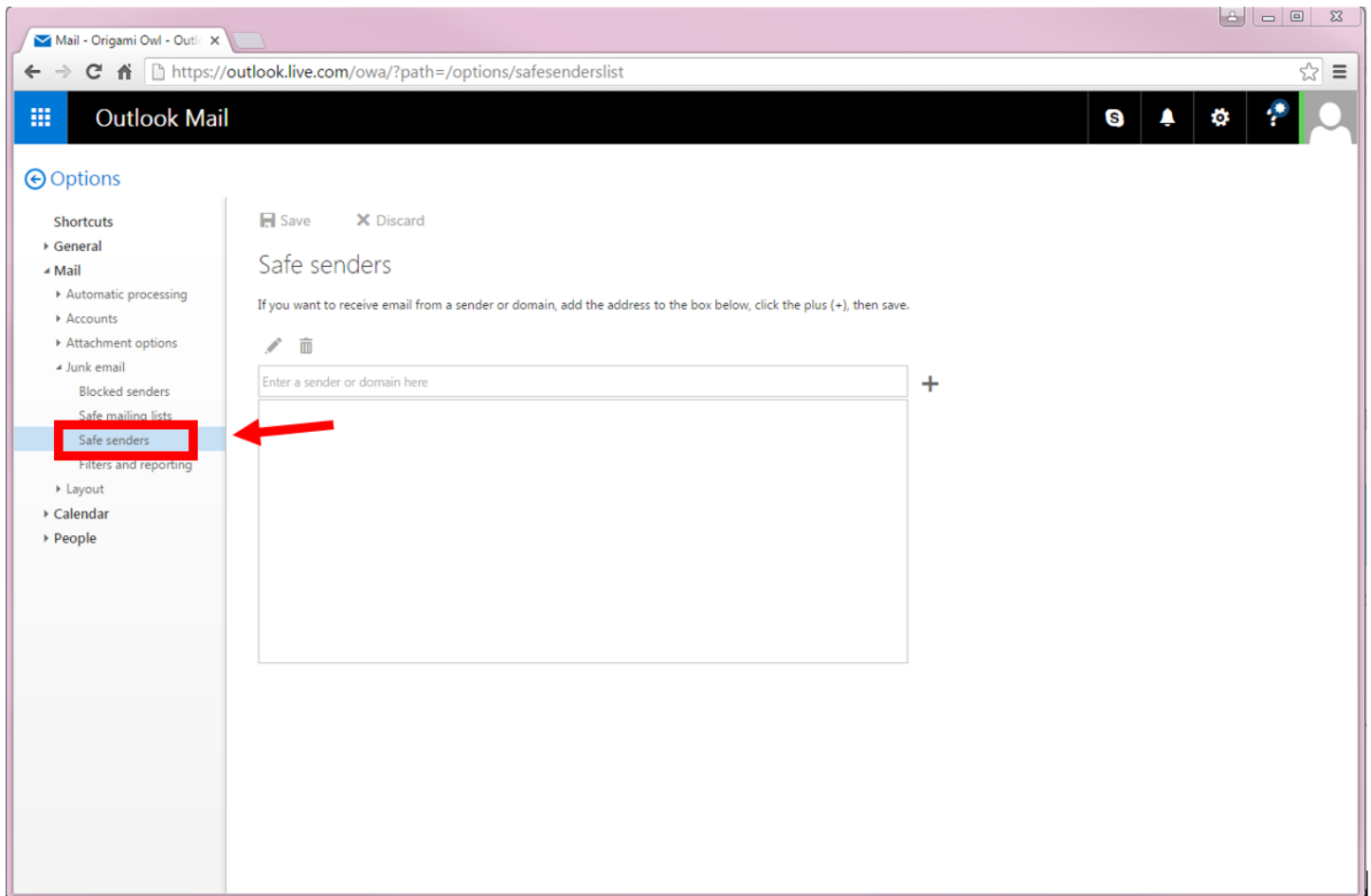
Step 2: Click on the **Settings gear** in the top-right corner and go to **'Options'**.



Whitelist

Hotmail

Step 3: On the left side under the Spam subcategory, click on the **'Safe senders'**.



Whitelist

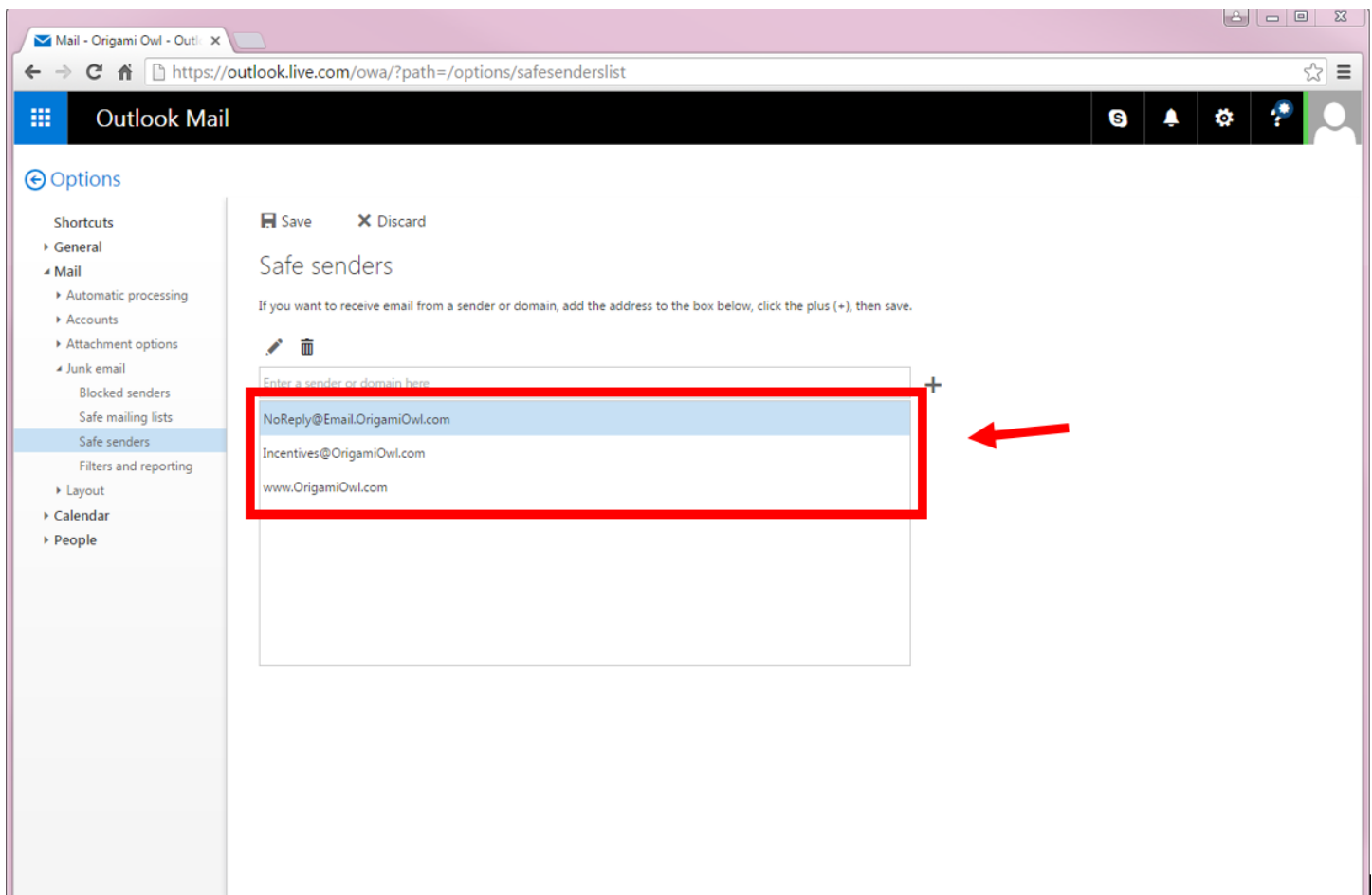
Hotmail

Step 4: In the 'From' field, add the e-mail addresses or names of people or companies you never want to land in your SPAM folder.

The Whitelist can include:

- A specific e-mail address: NoReply@Email.OrigamiOwl.com (what we are requesting all our Designers to add)
- Incentives@OrigamiOwl.com
- www.OrigamiOwl.com

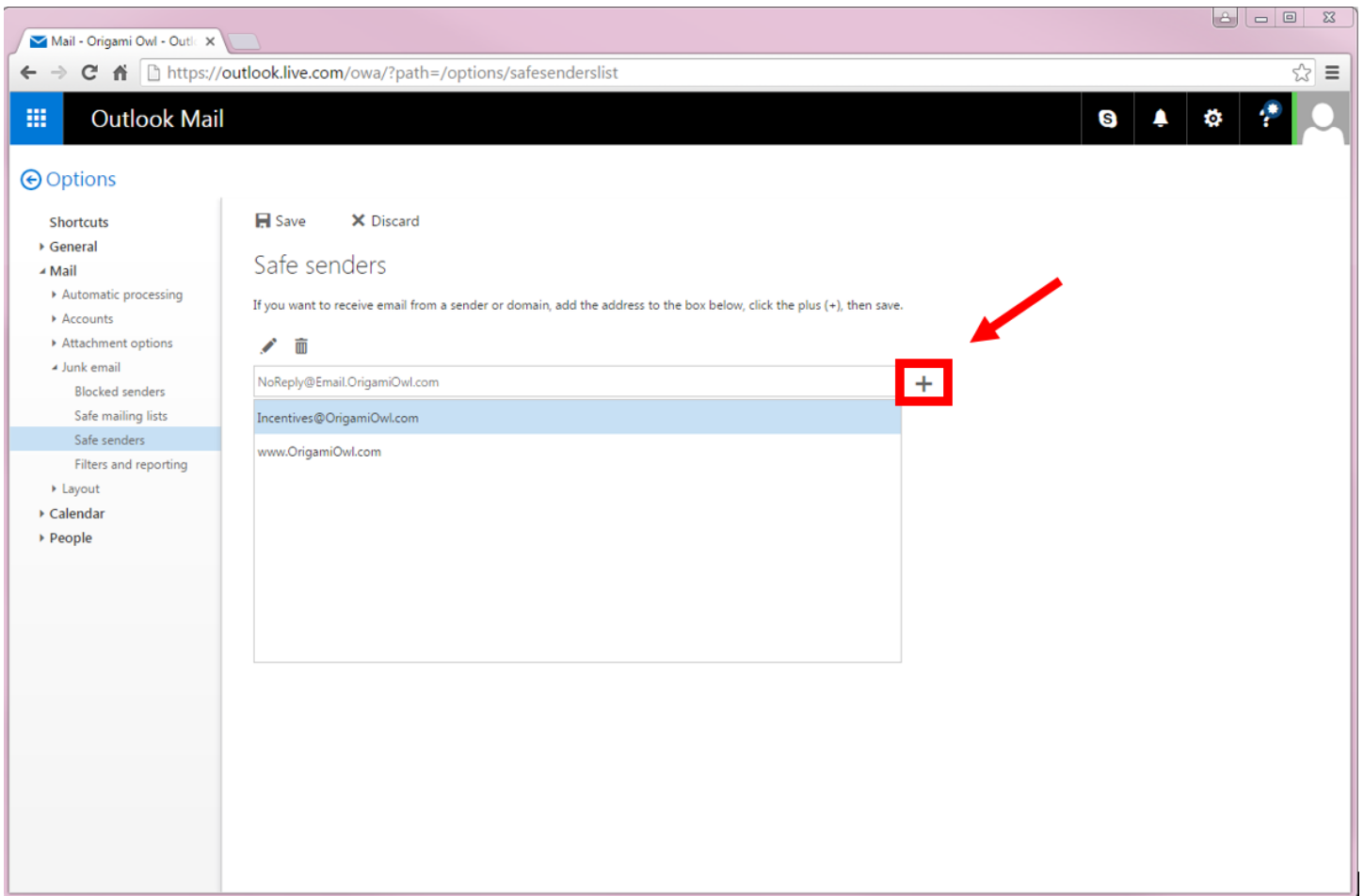
If you are including all of these, it would look like this:



Whitelist

Hotmail

Step 5: Click '+' button to submit Sender or Domain Name information.



That's it! If you want to create several filters to keep them organized by domain, friends, family or work, just repeat steps.